

**BOROUGH OF WESTWOOD  
REQUEST FOR BLOCK PARTY**

Applicant: \_\_\_\_\_  
(must be a resident of a street being closed off)

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Event location (include cross streets): \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Hours: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Will you be using inflatable rides? \_\_\_\_\_ yes \_\_\_\_\_ no  
(i.e. moonwalks, castles, bounce houses, water slides, bungee runs, obstacle courses, etc.)

Name of inflatable ride vendor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Event Requirements**

- a) Inflatable rides must bear current certification of: 1) yearly registration and 2) yearly inspection by the New Jersey Dept. of Community Affairs, Amusement Ride Safety Unit.
- b) Inflatable rides may be subject to inspection by the Westwood Fire Prevention Bureau.

**Emergency vehicles must have access to the street at all times**

- c) No tents, inflatable rides, BBQs, DJ equipment or items that are not easily and readily movable may be erected in the roadway or right-of-way.
- d) Only items that are easily & readily movable (i.e. tables, chairs, volleyball nets) may be placed in the roadway.
- e) Applicant is responsible for DPW 'traffic horses', which must be returned to the DPW Garage located at Harrington Avenue and Sand Road, by the following Monday morning no later than 10:00 am. Contact the DPW at 201-664-2349.

Signature of adult in charge: \_\_\_\_\_

If you are unsure whether an item is easily & readily movable, please contact Fire Marshal Darren Blankenbush at (201) 664-7100, ext. 308 or dblankenbush@westwoodnj.gov

*This document will be returned as your permit once event is approved.  
Please have it in your possession during the event.*

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*Municipal Use only:*

Rec'd: \_\_\_\_\_ PD approval: \_\_\_\_\_ FPB \_\_\_\_\_

Application \_\_\_\_ approved \_\_\_\_ denied

Revised 9/11/12 dh